



## MEMBERSHIP APPLICATION FORM

*MediaNet's mandate is to support creative use of video for communication and personal expression.*

- Basic membership **\$30**; *newsletter and workshop discounts, no equip access.*
- Producer membership **\$150 or \$75** w/ 5 vol hours; *offers above & equip access.*
- Youth Producer membership (under 19) **\$50**; parents must sign for youth.
- Associate category for non-profit and cultural organizations **\$150**; designated rep
- Two references and CV required.
- All Members must adhere to the MediaNet **Code of Conduct**.
  
- Producer Membership obligations:
  - must attend an orientation meeting,
  - demonstrate ability to operate equipment.
  - are liable for equipment they rent (*see details in annex*)
  - must credit MediaNet in their work,
  - provide a DVD copy of the finished video.
  
- Producer Membership privileges: Access to MediaNet equipment, which can be booked in person or by phone or email. Contact staff at the MediaNet office.

### MEMBERSHIP category

Basic member     Producer member     Associate

Name: \_\_\_\_\_ Address: \_\_\_\_\_  
City \_\_\_\_\_ Prov \_\_\_\_\_ Post Code: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

New Producer members applicants must provide 2 references and a CV:

Name: \_\_\_\_\_ Contact info: \_\_\_\_\_  
Name: \_\_\_\_\_ Contact info: \_\_\_\_\_

“I, the undersigned, support the MediaNet mission, mandate, and operating principles, and agree to abide by the Members’ Code of Conduct, and Contract conditions (outlined in annex) for the rental and use of MediaNet equipment.”

Date: \_\_\_\_\_ Signature: \_\_\_\_\_ Paid: \_\_\_\_\_

## MediaNet Membership Contract ANNEX

### MEDIANET'S MISSION

The purpose of MediaNet is to support and facilitate the creative use of the medium of video/film as a form of communication and personal expression.

### MANDATE:

- Facilitate opportunities for individuals to develop media skills in a co-operative environment so that they may contribute their diverse perspectives in video/film.
- Provide fair access to a resource pool of equipment, skills, expertise and information on video/film.
- Promote media literacy and critical appreciation of video/film.
- Research issues of concern to the video/film community.
- Be active in promoting independent video/film

### OPERATING PRINCIPLES:

- Learning and growth
- Creativity
- Fair Access
- Collective leadership
- Open critical discourse
- Respect for Rights of Individuals and the Community
- Integrity

### MEMBERSHIP APPLICATION:

1. Membership is open to all individuals whose primary utilization of MediaNet equipment or facilities is for the purpose of producing independent and non-commercial work. The term Independent refers to work in which the member retains the copyright of the production.
2. MediaNet has two membership categories, Individual Basic & Individual Producer, and a non-voting Associate category for non-profit or cultural organizations.
3. Individual Producer members and Associates may take out equipment.
4. References must be checked and will be kept confidential.
5. Membership fees paid before use of equipment will be permitted.
6. The ratification of membership applications is at the discretion of the Board of directors.

### MEMBERS' CODE OF CONDUCT:

MediaNet is a community based on principles of mutual respect and cooperation. Privileges of membership are contingent on observance of these principles. If a person contravenes these principles by becoming verbally or physically intimidating or abusive to another member or staff member, staff is authorized by the Board to ask any person to leave the premises. Then the Board will investigate the complaint and interview all concerned parties. If the Board finds the complaint to be valid, the Board will take appropriate action, which may include return of keys and all MediaNet property, and suspension of membership privileges.

### MEMBERSHIP CONTRACT CONDITIONS:

MediaNet members collectively agree to:

- Share Equipment and the facilities
- Maintain a common area for members to meet for the purpose of workshops, interest groups, screenings, and other activities related to the production of independent video.
- Employ staff who will act on our behalf to:
  - Manage and maintain our equipment
  - Secure funding to support our organization
  - Create an environment for the exchange between members of ideas, projects, information, etc
  - Assist in the presentation and distribution of members' productions
  - Help us and our organization to make a meaningful contribution to our broader community.

I as a member of MediaNet agree and will endeavor to:

- Respect the guiding principles and values of MediaNet and abide by the MediaNet Members' Code of Conduct;
- Support and respect other members and our shared resources;
- Make a genuine contribution of my own talents to MediaNet, an organization that makes it possible for me to explore and engage in becoming an independent film/video maker;
- Acknowledge and appreciate the contribution of other members ;

- Create and support opportunities for learning and exchange to promote creation of meaningful creative work;
- Create and share my own projects while supporting the work of others;
- Support the organizations efforts to secure funding, manage equipment and space for our shared benefit;
- Make a meaningful contribution to our broader community through our work.

### EQUIPMENT RENTAL RULES

1. In order to rent equipment members must:
  - a) Have paid all membership fees and have no outstanding debts to MediaNet.
  - b) Have satisfactorily completed training conducted by an appointee of MediaNet or can demonstrate sufficient knowledge of the equipment being rented.
2. Members are liable for damage or loss not covered by MediaNet's insurance. If equipment becomes damaged or lost during use, members must notify MediaNet immediately and wait for instructions on how to proceed. The member must not take any piece of equipment in for repair or attempt to repair it without permission. MediaNet will not be liable for any repair bills that are not authorized.
3. The member must restore all equipment to clean and orderly condition after each use.
4. MediaNet requests that credit for use of facilities and/or equipment appear in the titles of the production (or, where credits are inappropriate, MediaNet will be acknowledged in written material accompanying the work): "Produced through the facilities of MediaNet". Acknowledgements and logos are available from MediaNet.
5. MediaNet accepts no liability for injury or accident while the facilities or equipment are in use by a member.
6. Personal Injury, such as invasion of privacy, libel, slander: the member agrees to waive, release absolutely, indemnify and hold harmless MediaNet, its servants and agents from and against all claims, demands, awards, judgments, actions, caused directly or indirectly by or as a result of the member's entering onto MediaNet facilities, or using property belonging to or under the control of MediaNet.
7. In the event that a member does not wish to operate the equipment themselves, crew members and editors must either satisfy the Technical Director (or an appointed representative of MediaNet) that he/she can completely and safely operate the equipment; or take the necessary workshops to obtain accreditation in the use of said equipment. However only the member is authorized to sign out equipment.
8. Members are responsible for the actions of any crew members or guests accessing any of MediaNet's facilities or rental equipment on their behalf.
9. It is recommended that members check equipment before taking it out. In the event of genuine equipment failure (i.e. if it can be demonstrated that it was not the result of the operator's error), a refund of the rental fee will be made. Any equipment malfunction should be reported and a damage report filed before a refund can be given.

### EQUIPMENT BOOKING PROCEDURE:

**Phone** 381-4428 between 9am and 1 pm Monday to Friday, Saturday 9 am to noon; no messages!

**Email** Program Director at [info@media-net.bc.ca](mailto:info@media-net.bc.ca) or the Technical Director at [technical@media-net.bc.ca](mailto:technical@media-net.bc.ca) specifying your name, equipment needed, and dates. Wait for a confirmation email.

**In person** - Fill out the Equipment Request Form with your name, equipment needed, and dates. Equipment returns are at 9:00 am, and equipment pick up is at 9:30 am.

### EDIT SUITE BOOKING POLICY

Bookings can only be made through an authorized staff: in person during office hours; by email: [info@media-net.bc.ca](mailto:info@media-net.bc.ca) or by phone: 381-4428. No bookings by phone messages! Bookings can be made up to 60 days in advance. Member may book up to 32 hours/month in advance, more upon availability.